

Editorial Guidelines for Authors

IEEE Softwarization: A Collection of Short Technical Articles

<http://sdn.ieee.org/newsletter>

1. Introduction

IEEE Softwarization: A Collection of Short Technical Articles is a bimonthly publication that launched in November 2015 and features timely technical articles to inform and advance Software-Defined Networks and Virtualization related technologies.

The newsletter is proactively promoted through the IEEE Software-Defined Networks Initiative. IEEE Softwarization arms the professional practitioner, as well as the casual observer, with excellent knowledge in a concise, readable, and practical format.

2. Scope

IEEE Softwarization: A Collection of Short Technical Articles is home to information and collaboration that pushes out new and innovative thoughts. The newsletter considers state of the art technologies, innovative solutions to challenging problems, emerging technologies, and growing markets.

Write at the architectural level, not at the design level. *The article may mention company or organizational efforts; however, direct marketing is prohibited, keep content free from commercial agendas and objectives.*

[Subscribe](#) to our *IEEE Softwarization* for the latest developments in SDN and Virtualization related technologies.

3. Article Preparation Guidelines

The IEEE Softwarization Editorial Board invites articles from a broad scope of writers that can/cannot be members of IEEE. Each accepted article is discussed in editorial board meetings, reviewed by one of the editors, and high-level comments/commentary is provided to the authors.

· *Understandability of audience*

The articles should be conceptual in nature and needs to be understood by lay people, a typical electrical engineer no matter what the engineer's specialty is and R&D Scientists—certainly not at the transaction level.

· *Article Length*

800-1200 words. Look and feel of an introduction with substance but extensible. If your article is longer than 1200 words, please contact the managing editor in advance.

· *Citations*

At the end of the article, please cite all sources referenced (the reference section is not included in the word count). Hyperlinks within the article are acceptable, but do not count as citation and still need to be included in the reference section at the end of the document. Cite and reference in IEEE style: <https://www.ieee.org/documents/ieeecitationref.pdf>

· *Pictures and Graphics*

Please only use pictures or graphics that you have the right to use or cite.

· *Publishing Policy and Ethics*

All articles should follow the IEEE Publishing Policy and Ethics guidelines: https://www.ieee.org/publications_standards/publications/authors/author_ethics.html

4. Deadlines and Schedules

Articles should be submitted 4 weeks ahead of publishing date for possible consideration in the upcoming issue. For example, for an article to appear in November issue, the article should be submitted by early October.

5. Review/Editing

The responsible editor will ensure compliance of the article to editorial guidelines and start the review process. Editor will provide feedback and high-level comments to the author for consideration. The Editor-in-Chief will also review the article when finalized and prior to publication.

6. Copyright and Ethics

IEEE Softwarization follows the IEEE General Copyright Policies 6.3.1.2 and IEEE Copyright Policy and Procedures (from the PSPB Operations Manual) 8.1.4 B.2. All technical, educational and professional publications of the IEEE, except newsletters, but including Society and Technical Council Newsletters and e-Newsletters, are required to be copyrighted by the IEEE.

https://www.ieee.org/publications_standards/publications/rights/copyrightpolicy.html

7. Submissions

Please submit your final article with your brief bio (100-300 words) – including details of your IEEE affiliation – and photo (headshot) to: sdn-editor@ieee.org. Please direct any questions concerning the topic or content of your article to this email address. All the queries will be responded to as soon as possible.

8. Contacts

Managing Editor

sdn-editor@ieee.org

Editor-in-Chief

laurent.ciavaglia@nokia-bell-labs.com